

IICS RENEWAL, RESIT, UPGRADE & RECERTIFICATE FORM



Submit this form to info@international-inspector-certification.com or FAX to **+603-80687720**
 Website: www.international-inspection-certification.com

CANDIDATE DETAILS

Full Name (As per IC/Passport): <input type="text"/>	Certificate No: <input type="text"/>
Email: <input type="text"/>	Mobile No.: <input type="text"/>
Job Title: <input type="text"/>	Date of Birth (dd/mm/yy): <input type="text"/>
Address (Postcode is compulsory): <input type="text"/> <input type="text"/>	

CERTIFICATION DETAILS

Self-Sponsored
 Company Sponsored

WHICH SUBJECT ARE YOU APPLYING?

IICS 1.3 Refractory Inspector
 IICS 2.6 Safety Valves Inspector
 IICS 3.1 Welding Inspector
 IICS 4.1 Offshore Crane Inspector
 IICS 4.2 Mobile Crane Inspector
 IICS 5.5 Ultrasonic Thickness Measurement

Others

INVOICE DETAILS

Attention Invoice to (HR/Training Department): <input type="text"/>	Direct Line: <input type="text"/>
Email: <input type="text"/>	Fax Number: <input type="text"/>
Company Name: <input type="text"/>	
Address (Postcode is compulsory): <input type="text"/> <input type="text"/>	

FEES

RENEWAL / EXAM RESIT
 RM 600 / USD 175
 UPGRADE (FOC)

RECERTIFICATION

RECERTIFICATION
 RM 1000 / USD 300

FINANCE DEPARTMENT CONTACT DETAILS

Name: <input type="text"/>	Job Title: <input type="text"/>
Email: <input type="text"/>	Direct Line: <input type="text"/>

AUTHORIZATION *Company stamp is required if sponsored by company

Signatory must be authorized to sign on behalf

Name :

Job Title :

Signature :

Date :

**Registration is invalid without Signature & Company Stamp*

APPLICATION INSTRUCTIONS

- Complete the application form, sign, and company-stamped (if sponsored by company)
- Read and sign the Inspector Agreement.
- Application can be submitted — either in
 - Hardcopy
 Post to IHRC International Certification Sdn Bhd
 No 7, Unit 8, Jalan Industri PBP 3
 47100 Puchong, Selangor, MALAYSIA
 - or
 - Softcopy
 E-mail to info@international-inspector-certification.com

PAYMENT METHOD

BY CASH

BY CREDIT CARD (via PayPal)
 * 5% surcharge based on total invoice value (PayPal terms apply).

BY CHEQUE
 * Made payable to IHRC International Certification Sdn Bhd.
 * Full prepayment via cheque will only be acknowledged upon clearance by the bank.

BY BANK TRANSFER
 * All bank charges to be borne by payer. Please ensure that IHRC International Certification Sdn Bhd receives the full invoiced amount.

CURRENCY

MYR (Malaysian Ringgit)

BANK ACCOUNT DETAILS ACCOUNT HOLDER:
 IHRC INTERNATIONAL CERTIFICATION SDN BHD

Bank : OCBC Bank (M) Berhad
 Account No : 786-1231322
 Swift No : OCBCMYKLXXX

REMARKS:

- Fee does not include any taxes (withholding or otherwise). In case of any taxes applicable, client has to ensure that the taxes are paid on top of the fee specified. Compliance with local tax laws is the responsibility of the client.
- Please furnish IHRC with Proof of Payment. IHRC will not process any application until full payment is received.
- Renewal must take place not later than 30 days before the date of expiry. It is the certificate holder's responsibility to ensure that renewal takes place at the appropriate time. Late renewal will be subject to a Penalty Fee of RM 150 / USD 50.
- If a renewal or recertification application is not submitted by 6 months grace period, the certification will expire.
 A new application and fees must be submitted, and the candidate needs to pass a full examination in order to get recertified.
- In the event if candidate decide to withdraw the application after payment has been made, no refunds will be entertained.
- IHRC will courier the certificate and wallet card to passing candidate within Malaysia free of charge (FOC).
 For candidates residing outside of Malaysia, certificates and the Personal Inspector's Cards will be E-mailed in a secured pdf-format.
 In case the overseas candidates require paper certificates, the respective postage shall be charged in addition to the certification/training fees.

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CANDIDATE EMPLOYMENT DETAILS

Company Name	: <input type="text"/>	Employment Period	: <input type="text"/>
Company Address	: <input type="text"/>	Company Phone No.	: <input type="text"/>
	: <input type="text"/>		
Supervisor's Name	: <input type="text"/>	Supervisor's Job Title:	<input type="text"/>
Supervisor's Email	: <input type="text"/>	Supervisor's Phone No.:	<input type="text"/>

Candidate's Job Title / Detailed Description of Responsibilities :

Verified By

Name : _____

Job Title : _____

Date : _____

Signature & Company Stamp - Compulsory

CANDIDATE EMPLOYMENT DETAILS

Company Name	: <input type="text"/>	Employment Period	: <input type="text"/>
Company Address	: <input type="text"/>	Company Phone No.	: <input type="text"/>
	: <input type="text"/>		
Supervisor's Name	: <input type="text"/>	Supervisor's Job Title:	<input type="text"/>
Supervisor's Email	: <input type="text"/>	Supervisor's Phone No.:	<input type="text"/>

Candidate's Job Title / Detailed Description of Responsibilities :

Verified By

Name : _____

Job Title : _____

Date : _____

Signature & Company Stamp - Compulsory

FOR OFFICE USE ONLY

APPROVE **REJECT** _____

Verify By:

Signature: _____ Name: _____ Date: _____